

Stannington Parish Council

David Hall, MA, B.Eng (Hons), MCIPR - Clerk to The Council

2 Monmouth Court – Widdrington – Morpeth – Northumberland – NE61 5QS

E: stanningtonpc@aol.com – T: 01670791622 – www.stanningtonpc.co.uk

Minutes of Meeting held

21 June 2023

Stannington Village Hall

7.00pm

Attendance:

R Tolson – in the chair
S Dickinson
M Scott
R Philipson
R Nixon
K Carins
H Brown

D Hall – Clerk

The Chair opened the meeting with a vote of thanks to Cllr Carins for her sterling service as Chair for over ten years. He acknowledged the many things that had occurred in her tenure including but not limited to:

- New car park at the cemetery
- The Neighbourhood plan
- New play equipment
- Playing field works
- Major events such as WW1, WW2, Platinum Jubilee and the Coronation
- Speed signs across the parish
- New planters at settlement entrances and tree planting
- Successful planning cases
- Re-establishing Freemen of the parish
- A luminaire

He thanks Cllr Carins for her unstinting service and continued support, especially on planning. The council endorsed this vote of thanks.

20. To receive apologies for absence

None

21. Annual Accounts

The Chairman reconciled the bank balances to the presented statements in the value £32276.11 BOI and £10350.00 Lloyds

Parish Council Name: Stannington Parish Council		
Financial year ending 31 March 2023		
Prepared by D Hal (Clerk/RFO) Date 20.5.2023		
Balance per bank statements as at 31 March 2023:		
	£	£
Bank of Ireland	32276.11	
Lloyds TSB	10350.00	
		42626.11
Petty cash float (if applicable)	N/A	
Less: any un-presented cheques at 31 March 2023 (normally only current		
1344	-917.92	
1346	-110.00	
1351	-450.00	
1352	-200.00	
1353	-494.65	
1354	-255.60	
1355	-843.34	
		-3271.51
Add: any un-banked cash at 31 March 2023	N/A	
Net balances as at 31 March 2023		39354.6
<i>The net balances reconcile to the Cash Book (a receipts and payments account, which should be maintained</i>		
CASH BOOK		
Opening Balance 1 April 2022		26189.88
Add: Receipts in the year		43603.58
Less: Payments in the year		-30438.86
Closing balance per cash book [receipts and payments book] as at 31 March 2023 (must equal net balances above)		39354.6

Parish Council name: Stannington Parish Council

Please explain any variances of more than 15% between the totals for individual boxes in Section 2. We do not require explanations for variances of less than £200; however, in some cases there may be 'compensating' variances which leave the overall total for a box relatively unchanged – e.g. where there was a major one-off project in one year (e.g. contribution to village hall extension of £30,000), but a totally different expense of a similar size in the next (e.g. purchase of playground equipment of £28,000). In such cases, it would be helpful to provide an explanation of movements within each box. We also ask you to explain any change where there is a movement to or from zero. Please either use the proforma below, or complete a separate schedule if more space is required.

Section 2	2021/22. £	2022/23. £	Variance (+/-) £	% variance	Detailed explanation of variance +/-15% (for each reason noted please include monetary values (to nearest £100))
Box 2 <i>Precept</i>	32550	35150	2600	7.99%	N/A
Box 3 <i>Other income</i>	5808	8454	2646	45.56%	The Council received a donation of £3500.00 towards the cost of play equipment for the play area, (Tractor) which was bought in the prior year at a value of £3905.00. This was to commemorate the recent deceased Manager of Blagdon Farm
Box 4 <i>Staff costs</i>	4786	5228	442	9.24%	N/A
Box 5 <i>Loan interest/ capital</i>	0	0	0	0	N/A
Box 6 <i>Other payments</i>	31727	25211	-6516	-20.54%	In the prior year the Council spent £3905.00 on a piece of new play equipment. There was also a spend of £1906.30 on new litter bins. Total £5811.30 These purchases were not repeated in the current year.
Box 7 <i>Balances carried forward</i>	26190	39354	13164	N/A	If some of the year-end balances are earmarked for specific purposes rather than as a general reserve, please provide a breakdown. You do not need to explain the year-on-year variance for this box.
Box 9 <i>Fixed assets & long term assets</i>	158093	160850	2757	1.74%	Explain all movements in this category and not just those above 15% No disposals in the year but addition of WW1 War memorial plaque and notice boards £957.30
Box 10 <i>Total borrowing</i>	0	0	0	0	N/A

Stannington Parish Council

2021-22	Financial year ended 31 March 2023	2022-23	2022-23
	Balance as at 31 March 2021		
32276	Bank of Ireland	32276.11	32276
10350	Lloyds TSB	10350.00	10350
	0 No petty cash account held	0.00	0
42626		42626.11	42626
	U/P cheques at 31 March 2022		
	Bank of Ireland		
		1344 917.92	918
		1346 110.00	110
		1351 450.00	450
		1352 200.00	200
		1353 494.65	495
		1354 255.60	256
		1355 843.34	843
10986		3271.51	3272
	Lloyds None		
	Unbanked income at 31 March 2023		
		0.00	0
			0
		0.00	0
	Cash Book		
42626	Opening Balance	26189.88	26190
38358	Add receipts in the year	43603.58	43604
-36513	Less Payments in the year	-30438.86	-30439
44471		39354.60	39355
	Receipts		
32550	Precept	35150.00	35150
	Interest		0
2510	Burial fees	1775.00	1775
3298	Vat	2241.77	2242
	Grants and other income	4436.81	4437
38358	Total receipts	43603.58	43604
	Payments		
4786	Salaries office	5227.97	5228
	Salaries handyman		
255	Travel	368.16	368
282	Telephone	299.27	299
	Stationery		
	Postage		
	Books and periodicals		
1882	Insurances	2080.49	2080
549	Sundries/ admin/events	4102.33	4102
200	Professional Fees		0
553	Subscriptions	897.37	897
300	Audit Fees	400.00	400
3057	Cemetery	2963.74	2964
3000	S.137	1380.00	1380
6997	Grounds and Open Space General	6261.16	6261
5885	Shelters seats and bins	2404.00	2404
	Equipment	255.60	
	Furniture & Fittings		
5845	Playing Field	1441.00	1441
681	Store Rental & fittings	693.51	694
	Environmental /traffic schemes		0
	Neighbourhood Plan		0
2242	Vat	1664.26	1664
36513	Total payments taking into account inter bank transfers	30438.86	30183
	Annual Return		
	Box		
24345	Balances BF	1	26189.88
32550	Precept	2	35150.00
5808	Other receipts	3	8453.58
-4786	Staff	4	-5227.97
	Loan	5	
-31727	Total other costs	6	-25210.89
26190	Balances fwd	7 and 8	39354.60
26190	Total cash and short term investments		39354.60
			39355

Annual accounts were also approved which formed the basis for the Accounting Statements of the AGAR part 3:

Resolved that: The Annual Governance and Accountability Return 2022/23, Annual Governance Statements and Accounting Statements be fully approved and the Clerk and Chairman be authorised to sign the requisite assurances and statements and that the accounts be submitted for external audit.

22. Other business

The Council considered an application for support from the Village Hall for a new floor to the value of £6,456.00

Cllr Philipson took this item and Cllrs Dickinson, Tolson and Scott declared an interests.

The council discussed the merits of this support, having previously given in principle support. Councillors thought this was a worthy project to support and agreed that the grant should be given. £5600 of the funding would be from the WW1 donation made following that event and so therefore funded by the public, with the remainder funded by the Council £846.00

Councillors were unanimously in favour of this grant.

Councillors also discussed a possible grant to the School. Cllrs Tolson, Brown and Carins declared an interest and Cllr Dickinson took the chair.

It was noted that the council previously agreed to support 6 venue hires for planetarium and events. The council understood that the school was seeking addition support ofr other projects including educational trips etc.

The Council agreed that this be considered more fully at the next meeting when the school could provide an annual request with the relevant detail.

Councillor Tolson Back in the chair.

23. Date of Next meeting

12 July 2023

Signed: _____ Chairman

Dated: _____