

Stannington Parish Council

David Hall, MA, B.Eng (Hons), MCIPR - Clerk to The Council

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Minutes of Annual General Meeting held

30 June 2022

St Mary's Church Meeting Room

7.00pm

Attendance:

K Carins – in the chair
S Dickinson
M Scott
H Brown
R Tolson

D Hall – Clerk

GENERAL BUSINESS

1. To appoint a Chairman for the ensuing year

Cllr Dickinson nominated Cllr Carins and this was seconded by Cllr Brown. Cllr Carins was therefore elected for the ensuing year.

2. To appoint a Vice Chairman for the ensuing year

Cllr Carins nominated Cllr Dickinson and this was seconded by Cllr Tolson. Cllr Dickinson was therefore elected for the ensuing year.

128th ANNUAL PARISH MEETING

3. To receive apologies for absence

Cllr R Nixon, Cllr R Philipson, Cllr Darwin – Northumberland County Council

4. To receive any declarations of interest

None

5. To receive the minutes of the 2021 Annual Parish Meeting

Received and noted that these were considered at the normal meeting of the council in 2021 following the APM

6. To receive any matters arising

None

7. To receive the annual report of the Chairman

2022 has been an exciting year for all of us, the Queen's Platinum Jubilee and 1940's event brought us all together and made lots of new memories.

The Queen's Platinum Jubilee Parish celebration was a great success with over 500 attendees. It was a wonderful family day and a lovely tribute to the Queen. We are considering making a family day an annual event. The re-naming of the Old A1/Great North Road to Platinum Way was a special tribute to our Queen. The Queen's Green Canopy trees are being nurtured by Stannington Womens Institute until they are ready to be put in situ.

The Parish Councils involvement in the 1940's weekend meant we could be hands on and utilise the vast amounts of expertise from our residents, businesses and Northumberland County Council. The team responsible for organising the event worked with us and many volunteers from different organisations got involved. Everyone of them should be congratulated. The PTA ran a sweet shop and the school has inherited a refurbished Anderson Shelter.

Being able to get together has been so special after the lockdowns imposed during the pandemic.

As always a thank you must go to our Parish Councillors who have given their time to volunteer for all the different roles that have been expected of them. Our businesses have been very supportive and helped make our events a success.

Parish Councillors' have continued their duties despite health problems and the extra work associated with the celebrations.

These duties involve consulting on planning applications;

- We have submitted comments, on behalf of the Parish, on planning applications. We speak for and against planning applications that come before the council. Our comments are always based on planning facts and on our knowledge of the Parish which is greatly aided by the residents who live here.
- This year we finally saw the adoption of the Local Plan.
- We have worked with residents at Netherton Park and Station Road. We have a 30 mph speed limit on Station Road and many of our roads have been resurfaced.

Other duties around the Parish have included;

- Supporting and working with various groups within the Parish.
- We support, maintain and improve the grounds across the Parish. We report potholes, fly tipping and any other issues that affect our Parish. We continue to work with the County Council to reduce speed limits and put in parking restriction measures to safeguard our residents and our school children. We work with the local authority, we manage the grass cutting, refuse collections and the general housekeeping within the Parish. Our relationship with Northumberland County Council is excellent and we hope to continue working with them now and in the future.
- We set the precept for the year and, again, there is no increase in cost per household, this has been achieved by the new developments which have come about during this last few years.
- We maintain the children's playground and playing field. We had the addition of a tractor in memory of Andy Crewdson made possible by generous donations from his associates and family.
- The council has continued to hold meetings remotely and more recently physically.

The Parish Council remains strong and committed to Stannington Parish. We are grateful to Councillor Lyle Darwin for his support and for championing all things Stannington.

A big thank you to Alex Palmer, all her amazing staff and our fantastic schoolchildren and for all their contributions to our Parish. We are immensely proud of our school; the children are a credit to us all.

On behalf of all the Parish Councillors I would like to thank David Hall for his total dedication as Clerk to the Parish, we really appreciate his expertise and advice. He ensures that we maintain a professional and correct approach whilst we all go about our Parish duties. We are grateful for his diligence, support and friendship.

So this coming year we can look forward to continuing improvements and working with everyone to make our Parish the fantastic place that it is.

So thank you to all our residents and businesses for, again, trusting the Parish Council to watch over this beautiful Parish and for allowing us the special privilege of safeguarding it for now and for the future.

8. Public session

No members of the public were present

ANNUAL GENERAL MEETING

9. To receive apologies for absence

Cllr R Nixon, Cllr R Philipson, Cllr Darwin – Northumberland County Council

10. To receive any declarations of interest

None

11. To receive the minutes of the 2021 Annual General Meeting

Received and noted that these were considered at the normal meeting of the Council in 2021 following the AGM

12. To receive any matters arising

None

13. To receive the minutes of the ordinary meeting on 13 April 2022

Received

14. To consider any matters arising

A meeting is being arranged for Cllr Brown to meet Mr King of Northumberland County Council to discuss matters relating to Glorum.

15. To consider any written reports from councillors or representatives on outside bodies

REPORT TO THE COUNCIL

Author: Cllr. Karen Carins

Date: 30th June 2022

Purpose of report: To update the Council on matters affecting Stannington Parish

Stannington Station Road

The 30 mph speed limit is now in operation. Speed Awareness signs need to be adjusted.

Action: To ask for an update on the library/notice board.

Stannington Village

The south bus shelter has been the target for vandalism on 2 occasions. The police are aware. The Glebe/ Church Rd potholes to be repaired 6/7th July and the potholes at the Limes the following week. The WI have planted herbs around the WW1 plaques. A request to plant a memorial tree has been sent in from a resident.

Action: To liaise with Northumbria Police regarding ASB. Respond to tree request.

The Queen's Platinum Jubilee

The Queen's Platinum Jubilee celebrations took place on the 4th June 2022. The day was a huge success and a similar family day has been suggested in the near future. Lord Ridley, all the supporters and volunteers have been thanked and the Ridley Arms have also received thanks. The marquee is available for future events.

Action: To keep the councilors informed

Netherton Park

Things at Netherton Park have been quite slow and the development has been affected by previously unknown service issues which means the site is far less developed than would have been expected by now.

The main concerns of residents have largely been managed directly with Bellway over the last six months and have not been serious enough to warrant further escalation.

The residents have been in correspondence with Councillor Lyle Darwin and with Chris Mead regarding safety and speeding on the main access road - which continues to be an issue as was highlighted at the planning stage - The liaison committee are still awaiting sight of the road safety plan.

In the last week there have been a couple of incidents which are not related to Bellway or their development but with Kyloe House and the development that they are

undertaking. These issues have involved the use of the Drive by Kyloe House related construction vehicles, speeding and noisy working at antisocial times - for example rebar cutting at 7.20am on Saturday morning.

Action: To keep the councilors informed and liaise with the residents and NCC

WW2 Event:

The WW2 event was a great success for the Parish. Everything ran smoothly with no mishaps or accidents. Everyone who took part and supported the event has been thanked. Everyone has asked for another event to be actioned. The WW2 history books are now available in both hard back and soft back. The fund for a village shop is around £7000. The exact amount will be reported at the next PC meeting once all the remaining payments and credits are cleared. The school will take receipt of the Anderson Shelter and they sold £622 worth of sweets in the memory shop.

16. To consider items pertaining to development control

Councillors considered the following applications lodged with the local planning authority:

Construction of a 6m x 5.6m wooden car port adjacent (south) to the main property.
Redesdale House St Mary Lane St Mary Park Morpeth Northumberland NE61 6BL
Ref. No: 22/02119/FUL |

Side extension.

Wooler Cottage Church Road Stannington Northumberland NE61 6HE
Ref. No: 22/02011/FUL |

Proposed extension of existing home office with additional store and alterations to access and screen walls.

1 Low Middle Moor House Stannington Morpeth Northumberland NE61 6EJ
Ref. No: 22/01959/FUL |

Single storey rear extension and building over garage
23 The Glebe Stannington Morpeth Northumberland NE61 6HW
Ref. No: 22/01829/FUL |

Advertisement consent for new totem sign

Tyred & Exhausted Stannington Service Station Station Road End Stannington Morpeth Northumberland NE61 6DW
Ref. No: 22/01821/ADE |

Resolved that: the council raise concern at the illumination of the pole and ask that the potential to reduce this late evening be investigated.

Extension above garage forming bedroom and ensuite
13 Shepherds Cote Drive Hepscott Park Morpeth Northumberland NE61 6FN
Ref. No: 22/01763/FUL |

Part Discharge of Condition 16 (Landscaping) pursuant to planning permission
11/02980/FUL
Land To The Rear Of St Marys Hospital St Mary Lane St Mary Park Morpeth Northumberland
Ref. No: 22/01619/DISCON |

Discharge of conditions 3 (Geo-Environmental Desk Study & Coal Mining Risk Assessment), 4 (ground gases), 7a(noise emissions) 11 (landscape planting), 12 (integrated bird boxes and/or bat boxes), 15 (tree felling or vegetation clearance), 18 (highway works), 21 (Construction Method Statement) and 22 (surface water) on approved application 19/00971/FUL.

Holiday Inn Fisher Lane Seaton Burn Northumberland NE13 6BP

Ref. No: 22/01534/DISCON |

Erection of a single-storey, three-bedroom dwelling

North Moor 36 Station Road Stannington Morpeth Northumberland NE61 6DU

Ref. No: 22/01526/FUL |

Note:

Notices of appeal – none

Notices of enquiry – none

Other notices – none

17. Finance

The following income accounts were noted and approved:

Income:

Fees £425.00 + £350

Precept £17,575

Bank balance of BOI £27,631.64 and Lloyds TSB £10350.00 as at 20 June 2022.

The following payments were approved:

Chq	Payee	Details	Amount £
DD	Anglian Water	Water bill	177.95
1311	Bart Endean	WW1 plaques	2160.00
DD	Anglian Water	Water bill	21.67
DD	BT	Line rental	77.70
1312	N Services	Repair work	957.30
1313	BHIB	Insurance	2082.49
1314	K Carins	Reimburse for Platinum Jubilee Merchandise	1668.90
1315	P Martin	Entertainer for Jubilee	250.00
1316	Stannington Village Hall	Hire of half for Jubilee	416.00
1317	St Marys PCC	Room hire	25.00
1318	Northern Services	Maintenance work	185.00
1319	Sign Design	Street signs	660.00
1320	Northumberland County Council	Street sign registration	50.00
1321	Moorhouse Farm	Produce for Jubilee	140.00
1322	K A Carins	Reimburse for Platinum Jubilee goods	508.23

Resolved that: The payments and income listed be approved

Councillors also considered the end of year accounts:

Stannington Parish Council

2020-21	Financial year ended 31 March 2022		2021-22		2021-22
	Balance as at 31 March 2021				
26202	Bank of Ireland		13994.79		13995
10350	Lloyds TSB		10350.00		10350
0	No petty cash account held		0.00		0
36552			24344.79		24345
	U/P cheques at 31 March 2022				
		Chq			
43	Bank or Ireland	1282	35.00		35
503		1297	120.00		120
10541		1305	774.63		775
630		1306	478.40		478
6732		1307	6139.20		6139
478		1308	1332.00		1332
831		1309	1906.30		1906
		1310	200.00		200.00
19758			10985.53		10986
	Lloyds	None			
	Unbanked income at 31 March 2022				
0			0.00		0
0					0
0			0.00		0
	Cash Book				
36552	Opening Balance		24344.79		24345
40599	Add receipts in the year		38357.90		38358
-52807	Less Payments in the year		-36512.81		-36513
24345			26189.88		26190
	Receipts				
30730	Precept		32550.00		32550
0	Interest		0.00		0
675	Burial fees		2510.00		2510
1576	Vat		3297.90		3298
7618	Grants and other income		0.00		0
40599	Total receipts		38357.90		38358
	Payments				
4786	Salaries office		4785.55		4786
0	Salaries handyman		0.00		0
227	Travel		254.88		255
378	Telephone		282.12		282
0	Stationery		0.00		0
0	Postage		0.00		0
0	Books and periodicals		0.00		0
1862	Insurances		1882.03		1882
425	Sundries/ admin		548.96		549
400	Professional Fees		200.00		200
584	Subscriptions		553.32		553
200	Audit Fees		300.00		300
4155	Cemetery		3056.59		3057
5782	S.137		3000.00		3000
12275	Grounds and Open Space General		6996.94		6997
0	Shelters seats and bins		5884.63		5885
0	Equipment		0.00		0
0	Furniture & Fittings		0.00		0
2926	Playing Field		5845.00		5845
498	Store Rental & fittings		681.02		681
13256	Environmental /traffic schemes		0.00		0
0	Neighbourhood Plan		0.00		0
5055	Vat		2241.77		2242
52807	Total payments taking into account inter bank transfers		36512.81		36513
	Annual Return				
		Box			
36552	Balances BF	1	24344.79		24345
30730	Precept	2	32550.00		32550
9869	Other receipts	3	5807.90		5808
-4786	Staff	4	-4785.55		-4786
	Loan	5			
-48020	Total other costs	6	-31727.26		-31727
24345	Balances fwd	7 and 8	26189.88		26190
24345	Total cash and short term investments		26189.88		26190

Stannington Parish Council
Supporting Statement
for Year Ended 31 March 2022

Assets						
Movements during the year						
a)	The following Assets were purchased:					
	Bins			1906		
	Planters			2490		
				<u>4396</u>		
b)	The following assets were disposed of:					
	None			0		
				<u>0</u>		
c)	At 31 March 2022 the following assets were held:					
	COMMUNITY ASSETS					
	Cemetery & Car Park			1		
	Play Equipment			42239		
	Additions as above			4396		
	BUILDINGS					
	Village Hall			1	Custodian Trustee only	
					(Reg charity 522140)	
	Fountain			15000		
	OTHER FIXED ASSETS					
	Bus shelters			45706		
	Seats/Bins/planters			8951		
	Gates & Fences			11700		
	Grounds equipment			17638		
	Furniture			1922		
	New speed signs			10540		
	TOTAL ASSETS			<u>158093</u>		
The basis of valuation is replacement value.						
Community land is valued at £1.00						
Leases						
	Lessor	Blagdon estates				
	Purpose	Playing field				
	Rent			50		
Borrowings				Nil		
Debts outstanding as at 31 March 2022				Nil		
Earmarked Reserves				Nil		
Tenancies				Nil		
	Council as tenant			360		
	Councilst landlord			Nil		
Other						
	Agency work			Nil		
	Advertising			Nil		
	Pensions			Nil		
Payments made under section 137						
	Stannington School				3000.00	
					<u>3000</u>	

Explanation of variances							
Name of smaller authority: Stannington Parish Council							
County area (local councils and parish meetings only): Northumberland							
Insert figures from Section 2 of the AGAR in all Blue highlighted boxes							
Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:							
• variances of more than 15% between totals for individual boxes (except variances of less than £200);							
• New from 2020/21 onwards: variances of £100,000 or more require explanation regardless of the % variation year on year;							
• a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).							
	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	36,552	24,345				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	30,730	32,550	1,820	5.92%	NO		
3 Total Other Receipts	9,869	5,808	-4,061	41.15%	YES		In 2020/21 there was a grant made to the Parish Council of £6618.40 from WW1 Community Fund and £1000 from HJ Banks for Covid. In 2021/22 recovered VAT was up by £1721.90 and Cemetery Fees up by £1835.00. the net effect of these positives and negatives is £4061.50
4 Staff Costs	4,786	4,786	0	0.00%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	48,020	31,727	-16,293	33.93%	YES		In 2020/21 there was significant investment on two issues. £8783.85 on new automated speed signs and £3816.00 on a large tree surgery project. The Parish Council also made a grant to a major village event for Battle of Britain at a value of £4081.60. The total value of these is £16681.45
7 Balances Carried Forward	24,345	26,190			NO	REQUIRED	
8 Total Cash and Short Term Investments	24,345	26,190				REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	153,697	158,093	4,396	2.86%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		
Rounding errors of up to £2 are tolerable							
Variances of £200 or less are tolerable							
BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)							

Resolved that: The Annual Governance and Accountability Return 2021/22, Annual Governance Statements and Accounting Statements be fully approved and the Clerk and Chairman be authorised to sign the requisite assurances and statements and that the accounts be submitted for external audit. Members noted that staff costs (box 4 and other costs box 6) were restated for the prior year i.e box 4 to only include gross salary, NI and all other costs in box 6.

18. Correspondence

All correspondence noted unless indicated otherwise:

- Northumberland County Council – new speed limit on Stn Road
- R Bancroft – Helper Services
- Northumberland County Council – The Glebe roadworks
- S Laird – Defib for Stn Road – confirmed in progress
- D Flounders – St Marys petition – supported
- Northumberland County Council – local transport plan - request barrier on road from Nethererton Park to grade separated junction, children’s crossing on Platinum Way.

19. Other business

- Donation to the church agreed at £600 to include magazine, meeting space and general support
- Tree for Swan farm – adjacent to farm entrance
- Tree to commemorate Cllr Wilson Dcd – Cllr Dickinson to arrange
- Dog fouling on playing field – signs being sought

- WW1 plaques being registered with the Imperial War Museum
- Blagdon Estate supporting search for handyperson

20. Date of Next meeting

8 September 2022.

Signed: _____ Chairman

Dated: _____